

Guide

AICO

Aico Live SAP Integration: A Companion Guide





Meet your host: Clive Jefferies



"I'm the Head of Product here at Aico. I've been with Aico for many years, working on building out our financial close solution. I'm delighted to share some of those insights with you in this companion guide."

Welcome to this companion guide to Aico's webinar **Live SAP Integration: A Deep Dive into Seamless Financial Operations**. This document outlines how real-time integration between Aico and SAP can streamline financial operations, eliminate manual errors and dramatically improve efficiency.

We'll cover four key areas explored in the webinar:

- Live Journal Validation
- Live Posting to SAP
- The Balance Sheet Reconciliation
- Running a Simple Report



Aico eliminates this challenge through real-time SAP validation.

First you need to get your journal into Aico. There are many ways to do this:

- You can create journals from closing tasks
- You can create them from reconciliations
- You can upload them from Excel
- You can manually type the data into Aico



1. Live Journal Validation

When posting journals manually, delays and errors are inevitable. Journals prepared on Excel spreadsheets and sent for approval via email can contain errors, such as missing cost centres or lack of supporting evidence.

Key Example:

If a journal entry is uploaded with an incorrect cost centre, because Aico is connected live to SAP, we validate the content against SAP in real-time. This instantly reveals the error. There is no delay or double maintenance.

"You cannot send it for approval until it validates correctly."
- Clive Jefferies

The screenshot shows the Aico SAP interface. At the top, there's a navigation bar with various dashboards. Below it, a yellow banner displays a 'General errors' message: 'Posting period 003 2025 is not open'. The main area is divided into 'Header data' and 'Comments (0)'. The 'Header data' section includes fields for Company Code (2300 - Aico Spain), Document template (SAP Journal), Approval Mode (Single approval), Period (2025-03), Workflow Status (Created), Ledger Group (Controlling), Purpose (Accrual), and Document Type (SB - General accrual with reversal). The 'Comments' section is empty. The 'Attachments' section shows one attachment: 'Clive Jefferies - Webinar Accrual.xlsx'. The 'Action log' section shows a list of actions performed by Clive Jefferies, including 'Modification' and 'Adding attachments'.

Key Benefits:

- Error detection at the point of entry
- Aico's live validation enforces SAP rules without needing to replicate them in Aico.
- Reduces rework and IT dependency
- Live feedback enables users to work with up-to-date data in real time





3. Live Posting to SAP

Once a journal is validated and approved, it can be posted instantly to SAP. There is no need for manual intervention, scheduled jobs, or robots picking up files. This live connection streamlines financial operations and accelerates the closing process.

Key Example:

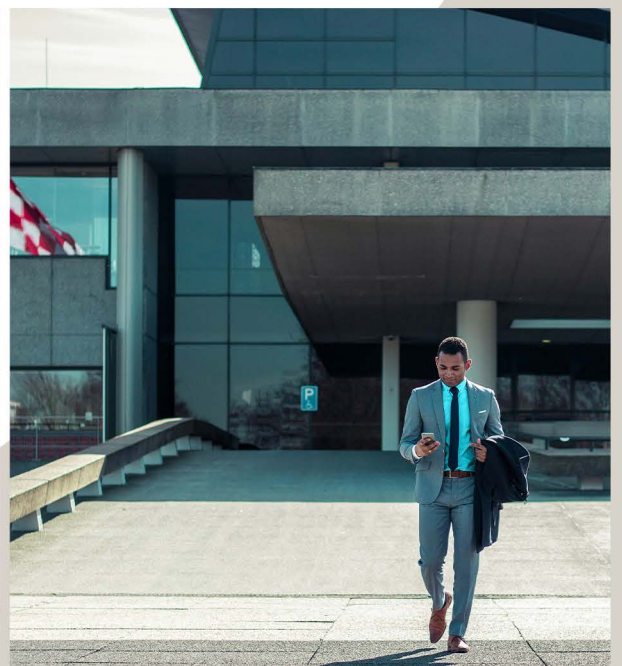
When the user posts a validated journal into SAP using Aico, the SAP document number is returned immediately, and the original Excel file used to generate the journal, together with any supporting evidence is automatically uploaded into SAP. No extra steps are needed.

"Immediately, I can ask Aico to post it.
No delays. No hanging around."
-Clive Jefferies



Key Benefits:

- Users gain real-time confirmation that the journal has been posted.
- The attachment, which might be an accrual workbook, audit evidence, or commentary, is linked automatically to the SAP document.
- Journals can be set to post before or after approval.
- The number and type of approvers are defined by rules.
- Approval chains can differ by journal type, business unit or value.



4. Balance Sheet Reconciliation



Live SAP integration transforms how organisations handle account reconciliation. Instead of static, periodically exported data, users can open a reconciliation in Aico and refresh live data from SAP — ensuring what they see is always up to date.

Key Example:

If someone in your team has just posted a journal from Aico, when the reconciliation document is opened and refreshed, that journal line appears immediately, along with its evidence and link back to the original journal entry.

"If I spot an error, I can do my remediation in real time, I don't need to wait for anybody else to complete my reconciliation."

- Clive Jefferies

Posting Date	Document Number	Document Type	Currency	Amount (Document)	Currency (Local)	Amount Local	Amount Unreconciled
31/03/2025	100000036	SA	EUR	-1,155,463.15	EUR	-1,155,463.15	-1,155,463.15
31/03/2025	100000037	SA	EUR	-1,098,110.82	EUR	-1,098,110.82	-1,098,110.82
23/01/2025	100000021	SA	EUR	-12,999.00	EUR	-12,999.00	-12,999.00
11/03/2025	100000014	SA	EUR	-5,999.00	EUR	-5,999.00	-5,999.00

Key Benefits:

- Users can trust they are working with the most current SAP data.
- Supporting documents from Aico journals are automatically linked.
- Refresh reconciliation in real time or schedule auto-refresh.
- Clear unmatched items by creating and posting corrections in real time.
- Finance users don't have to wait for IT or reporting staff to update the balances and transactions.
- No manual explanation is required for linked Aico journals. The system already understands the evidence trail.





5. Running a Program

The final piece of the puzzle is reporting. With Aico, organisations can request SAP to run reports on demand, in real time. This allows closing tasks to be updated with the very latest data and eliminates timing gaps between journal activity and reporting insight.

Key Example:

After an accrual is posted, Aico instantly triggers the SAP report, attaches it to the closing task, and routes it to the responsible person. The accrual appears live on your dashboard.

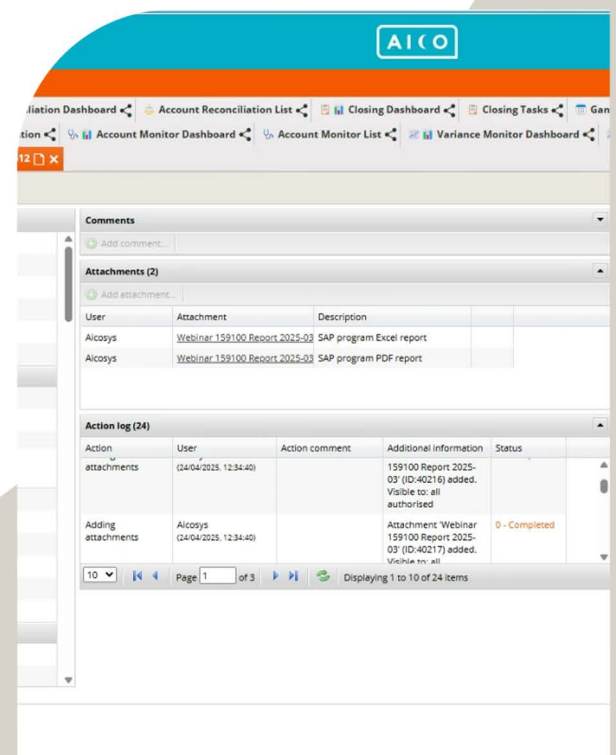
"The productivity gain here is enormous, and it doesn't require any programming. It just requires that you have Excel."

-Clive Jefferies



Key Benefits:

- Live reporting eliminates lag and guesswork
- Users trigger reports without IT dependency
- Journal generation from reports is seamless and scalable
- Excel templates make automation accessible to non-technical users
- Complete audit trail between SAP output and posted journal





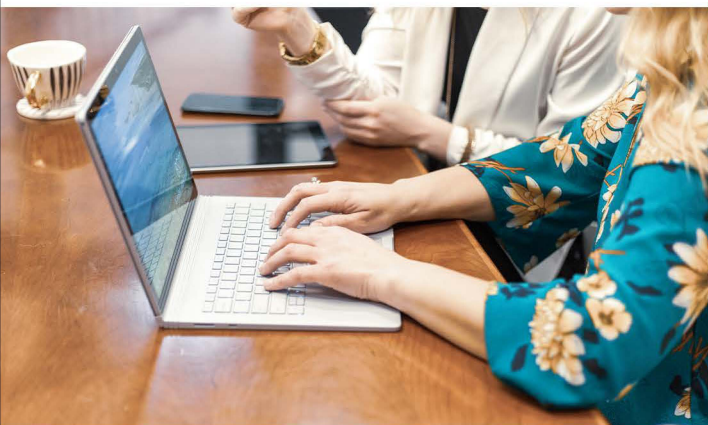
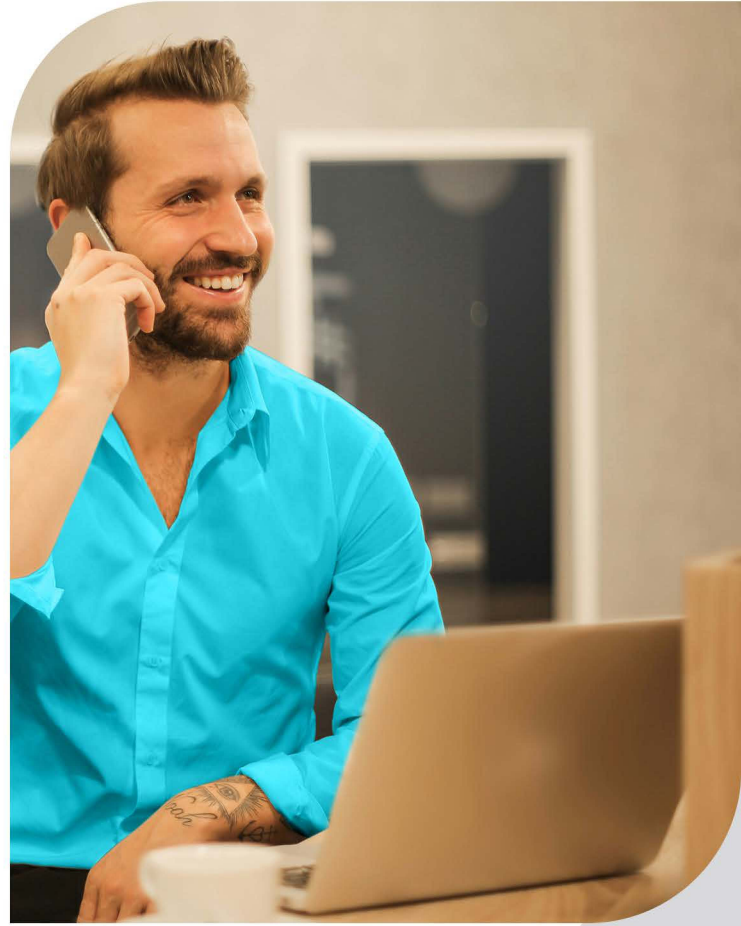
The True Value of Real-Time SAP Integration

Aico's live integration enables instant movement of data by calling it live from SAP. Users receive immediate validation feedback, which significantly reduces manual errors and rework thanks to live validation.

In addition, Aico ensures secure interactions with SAP through API-based middleware communication, enhancing overall data security.

Through live SAP integration with Aico:

- Errors are caught immediately
- Posting delays are eliminated
- Reconciliations happen proactively
- Reporting becomes truly real-time
- Automation scales with minimal technical effort



"The great power here is that users can validate their own requests live and send them to finance, reducing effort and improving control."
- Clive Jefferies

A scenic photograph of a mountain landscape. In the foreground, a group of hikers with large backpacks are walking along a grassy ridge. The background features a large, rugged mountain peak under a bright blue sky filled with fluffy white clouds. The image is partially obscured by a teal overlay at the bottom.

Thank you for exploring Aico's Live SAP Integration.

To see these capabilities in action as Clive shows you Aico live interfacing with SAP, watch the full webinar on-demand now!

[Watch on-demand now](#)